

WASTE ASSESSMENT

To ensure that you are achieving your recycling goals, it is important to take an assessment of your waste containers at least once every two months. This assessment will enable you to determine the success of your program. Based on the results, you will be able to determine whether the trash containers can be reduced or if your team players need further education.

Instructions:

- ∨ Keep this page as a MASTER COPY so you always have a clean sheet to duplicate. Each trash/recycling container needs its own page.
- ∨ When complete, you may contact BFI with the results and we will help to make all necessary adjustments to your program.
- ∨ We suggest mailing or faxing a copy to BFI and keeping a copy in your files.
- ∨ Remember to record the dates of your assessments so you can remain consistent in your audits.
- ∨ If possible, include a map of your complex and number enclosures to indicate which assessment describes which containers.

